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for the U.S. Department of Energy

AD-OPM4.56REQUAL

to: C-A Personnel Requiring OPM 4.56 Training
from: J. Maraviglia
subject: Sweeping Primary Beam Enclosures (C-AD OPM Procedure 4.56)

Read & Acknowledgement (R&A)

As an individual required to be qualified to perform sweeps, part of your training is to annually review (i.e.: R&A) C-AD OPM Procedure 4.56 "Procedure for Sweeping Primary Beam Enclosures - Controlled Access". Please read the procedure, complete the information at the bottom of this memo indicating that you have read and understood the procedure, and return it to Ann Marie Luhrs, Bldg 911A. The procedure can be retrieved via the following hyper link:

<http://www.agsrhichome.bnl.gov/AGS/Accel/SND/OPM/Ch04/04-56.PDF>

The intent of this R&A is to familiarize (or re-familiarize) yourself with the general procedure.

This R&A of the general procedure does not alone qualify an individual to be the lead in performing a sweep. Attachments to the procedure are checklists for performing sweeps of specific Primary Areas. Prior to being the lead in performing a sweep of an area for the first time, you must receive a walk-through using the OPM attachment for that area. Walk-throughs may be given by:

- Operations Group Leader
- Operations Deputy Group Leader
- Operations Coordinator
- Level II Operator
- CAS Watch Supervisor
- RF Supervisor for RF Zone 4Z1

The Operations Group maintains a record of who has completed walk-throughs.

Thank you

NAME _____ / _____
(Print) (Signature)

Date _____ Life # _____