

Collider-Accelerator Department Worker Occupational Safety and Health Committee

Date: July 20, 2006
To: WOSH Committee and Guests
From: P. Sparrow/R. Savage *R.Sparrow/R.Savage*
Subject: Minutes for 7/13/06 - WOSH Committee Meeting

Members: R. Akins*, M. Bannon*, J. Beebe-Wang*, J. Carlson*, R. Conte, J. Cupolo, D. Derryberry*, F. Dusek, S. Gill, J. Guercio, J. Laster*, C. Liaw, B. Mullany, J. Nicolellis*, D. Oldham*, S. Pontieri, M. Sardzinski, R. Savage, W. Shaffer*, T. Shrey, M. Sivertz, L. Snyderstrup, P. Sparrow, D. Steski, F. Teich, W. Venegas, L. Vogt* and D. Weiss. (*Denotes not in attendance)

Guests: None

The primary focus of the WOSH meeting was to discuss the newly implemented Collider Security Committee and to provide members with copies of C-AD personnel feedback on safety issues.

P. Sparrow told WOSH Committee members that C-AD has implemented a Collider Security Committee comprised of eleven members and is chaired by Dave Passarello. The committee is tasked with ensuring that the best security practices are used at C-AD in order to protect government property. In addition, this committee will assist workers in the processes of organizing, planning, implementing, evaluating and improving security of valuable government property within their facility. C-AD Security Committee policy and requirements is explained in detail in OPM 9.10. Members were told to contact D. Passarello if they have any security related concerns.

P. Sparrow also emphasized to members how important it is to lock their offices, computers and buildings when not occupied. An example of this was the recent DOE Security Audit; whose auditors were looking for unattended computers that were left on in order to gain access into C-AD websites that are password protected. This discussion did reveal that the auditors apparently found three unlocked offices in which they tried to connect to the C-AD server. It is believed that the computers within these offices were locked or shut down at the time. Presently, there is no evidence if the auditors were successful with obtaining entry or not.

R. Savage provided WOSH Committee members with a handout describing safety suggestions from C-AD employees (e.g. Ear protection locations, safety glass suggestions, hard hat locations, PPE considerations). R. Savage explained that all of the suggestions are being considered by C-AD Management. An example of this was the suggestion to have pocket size laminated PPE cards and posters available for users. Both of these items have been prepared and are under review prior to issuance. The C-AD Safety Feedback Listing is provided as an attachment to these minutes.

P. Sparrow asked WOSH Committee members if they had any concerns that they would like to discuss. The following recommendations were requested:

F. Dusek asked if someone from the WOSH Committee could recommend to Management if it's feasible to install 110 volt duplex outlets out at STAR (near the 13.8Kv breaker enclosure). Presently, there are numerous auxiliary extension cords on the floor to fans to cool equipment during the summer. This condition has the potential of causing trip/fall injuries. R. Savage submitted this request to T. Nehring who has scheduled the installation of additional outlets for this location.

P. Sparrow requested if it is possible to have cleaning wipes placed at hard hat and safety glass locations so employees can clean PPE prior to use. R. Savage submitted this request to R. Karol for evaluation.

R. Conte asked if Management is considering labeling each electrical panel with what PPE is required. R. Karol stated that C-AD does plan to install specific PPE labeling on all breakers and disconnect switches. Tom Nehring and Plant Engineering are currently performing arc flash calculations to determine the proper labeling. This effort is expected to be completed over the next year. Until that task is completed, if no sticker or a generic arc flash sticker is on a breaker or disconnect switch individuals must follow the PPE requirements of OPM 1.5.3.

Closing Meeting Comments:

P. Sparrow requested WOSH members to bring back this information to their group for discussion. The members were also reminded that they can email safety comments to R. Karol or to the WOSH Committee Chair.

cc: Barton, D.
Bond, P.
Karol, R.
LaMontagne, S.
Lessard, E.
Lowenstein, D.
Passarello, D.
Pile, P.
Roser, T.
Sandberg, J.
Tuozzolo, J.
Williams, P.
WOSH Committee Members

Attachment
C-AD Personnel Feedback On Safety Suggestions

Suggested Locations For Ear Protection and Safety Glasses

(Consider the large ear protection dispensers and box of safety glasses)

Buildings 914, 922, 925, 928, Multipole Room, 929, 930 EBIS Construction Area (plus hard hats), All LINAC Hallway Entrances, 930 UEB, A-House, A10, E10, F10, F18, H10, L18, 1000P, 1002B, 1004A, 1004B, 1005E, 1005S, 1006B, 1007W, 1008B, 1010A, 1012A, STAR PS/Pump Room, STAR (near hard hat area), 912 (by ERL's two entrances plus hard hats) and ALL machine Shops.

Consider locations to put spare face-shields, hard hats and gloves.

Consider Bi-Focal safety glasses.

Consider more Blast Suits.

Consider placing hard hats by all cranes.

Consider new laminated PPE listing, wallet size and large size posted at certain locations