

WORK OBSERVATION REPORT

Observers: J. Sandberg, E. Lessard		Date: 9/20/07	Duration: 1.0 Hr.	1007W		
Observation Categories	Observation Questions:					
POS	In risky position relative to task? Protection OK?		Exposed to risks of temperature/electricity/gas/chemicals/radiation?			
ERG	Risks from: posture, repetitive motion, load, vibration, temperature, lighting, noise, work flow?					
PPE	Correct PPE? All parts of the body properly protected?		In safe condition?			
T&E	Is tool, equipment or facility right for the job? Used correctly?		In safe condition?			
PRO	Is there a standard procedure? Followed?		Is procedure adequate?	Up to date?	Understood?	
ORD	Is workplace orderly? Is there a place for all materials and equipment?		Adequate space? All in its place?			
ASF	No unsafe acts or conditions identified					
Work Area or Location	Number of Contacts	Description of unsafe acts	Observation Category	Follow-up Action	Person Responsible	By Date
1007W	7	No unsafe acts observed.	ASF			
		Layout of work area may cause persons to bump into each other or into the energized equipment.	ERG	Contact the C-AD Space Committee to see if additional workspace is available. Determine if there is a better layout for equipment servicing (better shelving, egress routes, table layout, walkways, etc.)	R. Zapasek	9-30-2007
		Label outlets with specific PPE requirements.	PPE	Ensure this work area has high priority in the Department's program for electrical PPE labeling. Consider PPE cards for this area in the interim.	J. Sandberg	9-30-2007
		Improve the Winstets LOTO computer program. It does not work every time we want to use it. Some of the screens are not user friendly.	PRO	Solicit feedback on issues associated with Winstets from the workforce and try to	J. Woods	10-30-2007

		Lifting device fails to hold position.	T&E	address with the new Winstets program. Ensure maintenance is performed on the hydraulic lifting devices used to lift small loads in 1007A. There are 8 of them used by the electrical group in this building.	J. Scott	9-30-2007
		PPE use not clear. Sleeves rolled up; and when to wear safety glasses not clear.	PPE	Bring PPE issues to BNL's special ad hoc Committee on PPE.	E. Lessard	9-20-2007
COMMENT:						
None						