If you are using a printed copy of this procedure, and not the on-screen version, then you MUST make sure the dates at the bottom of the printed copy and the on-screen version match.
The on-screen version of the Collider-Accelerator Department Procedure is the Official Version.
Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

2.16.b Information Briefing Acknowledgement

C-A-OPM procedure in which this attachment is used.		
2.16		

Hand Processed Changes

HPC No.	Date	Page Nos.	Initials

Approved: _____***Signature on File***_____ _____
Collider-Accelerator Department Chairman Date

R. Karol

NO WORK ALLOWED IF USING THIS FORM

Information Briefing Acknowledgement

(For Tours in Controlled Areas, No TLD Required, at C-A)

Multiple safeguards and procedures are provided to ensure a safe visit to Bookhaven National Laboratory's research facilities. However, it is important to exercise good judgment and adhere to all safety regulations. Signing this form acknowledges that you have been informed of the proper procedures and potential hazards for the facilities you will visit.

Access to "Controlled Areas" is restricted to trained employees and to persons escorted by trained employees. A Controlled Area is so labeled because, over the course of a year, a person in that area could receive a radiation dose of 25 to 100 millirem above the normal background dose. Americans receive each year from natural radiation sources such as soil and cosmic rays (approximately 300 millirem). Remember that this dose is based on spending a full year in the Controlled Area. For a single visit, the estimated dose would be less than a millirem.

Visitors to Controlled Areas must be escorted by a trained employee. While in the Controlled Area, the escorted person must:

a. Remain with the escort at all times.
b. Follow all directions given by the escort or other facility-specific personnel.
c. Comply with all warning signs.

Escorts are required to communicate any additional site-specific hazards or requirements. If you have any questions, please ask. Escorts and visitors must sign below. Have a good visit.

Printed Name of Escort*	Signature of Escort	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date

(Use additional pages if necessary)

*Completed forms are to be sent to B. Schwaner, Bldg. 703

Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
Printed Name of Visitor	Signature of Visitor	Date
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