

If you are using a printed copy of this procedure, and not the on-screen version, then you MUST make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

1.4.5.b C-A Hand Process Change Training Sign-Off Sheet

C-A OPM Procedures in which this Attachment is used.		
1.4.5		

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved: _____ *Signature on File* _____
 Collider-Accelerator Department Chairman Date

P. Ingrassia

C-A HAND PROCESS CHANGE TRAINING SIGN-OFF SHEET

Hand Process Change HPC-- _____

Approval Date: _____

Canceled Date: _____

If appropriate, operations personnel shall initial next to their name in the TRAINED column. When a procedure is canceled, each individual shall initial in the CANCELED column.

Operator	Trained (Initial)	Canceled (Initial)	Date	Coordinator	Trained (Initial)	Canceled (Initial)	Date
B. Bruggert				S. Abeytunge			
K. Ferrone				J. Kozak			
P. Harvey				L. Hammons			
N. Kling				P. Ingrassia			
N. Luciano				J. Jamilkowski			
A. Meyer				P. Sampson			
C. Naylor				T. Shrey			
J. Niedziela				B. Vankuik			
C. Peters							
M. Scannell							
V. Schoefer							
C. Werth							

All other personnel shall initial next to their name in the TRAINED column below.

Print Name	Trained (Initial)	Canceled (Initial)	Date

Note:

Copies Of HPC Form, HPC Training Sign-Off Sheet and OPM changes must be sent by Head Of MCR to C-A Documentation and Training Manager. Copies Of the HPC Form, HPC Training Sign-Off Sheet and OPM Changes must be maintained in the HPC Log in the MCR until the HPC is made into a permanent change.

CAS	Trained (Initial)	Canceled (Initial)	Date
H. Ashby			
H. Bartolomy			
T. Costanzo			
T. Curley			
J. Deccico			
R. DiFranco			
C.E. Gardner			
H. Gassner			
J. Meier			
G. Murdock			
F. Scheifele			
C. Zarcone			