

*If you are using a printed copy of this procedure, and not the on-screen version, then you **MUST** make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are available by contacting the **ESSHQ Procedures Coordinator, Bldg. 911A***

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

1.18.a IrisCode Record Removal Request Form

C-A-OPM procedures in which this attachment is used		
1.18		

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
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Approved by: _____ *Signature on File* _____
 Collider Accelerator Department Chairman Date

J. Maraviglia

IrisCode Record Removal Request Form

Please return completed form to the C-A Training Office, Bldg. 911

I request that the Collider-Accelerator Department remove my Iris Biometric templates from all of their stored records upon completion of the current experimental running period FY _____.

Name (Please print)

Life/Guest #

Signature

Date

Please note: The iris biometric templates contain no video image of the iris. Instead the eye pattern is converted into a 512-byte software record. The converted eye pattern is encrypted as a security measure. The only personal information being stored is a person's name and Guest/Life number.