

*If you are using a printed copy of this procedure, and not the on-screen version, then you **MUST** make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.*

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

1.14.b Quarterly Inspection Checklist for Outdoor Storage/Work Areas

Text Page 2

| C-A OPM Procedures in which this Attachment is used. |  |  |
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| 1.14   |  |  |
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Hand Processed Changes

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Approved: \_\_\_\_\_ *Signature on File* \_\_\_\_\_  
 Collider-Accelerator Department Chairman Date

M. Van Essendelft

## C-A Department Quarterly Inspection Checklist for Outdoor Storage/Work Areas

Area: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_

Type Area (Circle one):      Outdoor Storage      Outdoor Work/Material Handling  
    Building & Grounds      Solid Waste Containers

Individual Responsible for Area: \_\_\_\_\_

Other Outdoor Storage/Work Areas must be inspected at least **quarterly** for evidence of excessive corrosion, or work by-products. Areas are expected to be clean at all times. Please check each item as Satisfactory (S), Unsatisfactory (U), or Not Applicable (NA). For each unsatisfactory response, a corrective action should be provided or an explanation noted in the "Comments" section stating why a corrective action is not warranted. Inspection reports shall be maintained, by the responsible department, for a period of five years. Copies of these inspection records should be made available to representatives of the Environmental Services Division (ESD) and/or local regulatory agencies upon request.

| Requirement  | S | U | NA |
|--|---|---|----|
| The area is posted with the responsible operator/owner.  |   |   |    |
| Materials are visibly clean, and intact with no evidences of corrosion and flaking.  |   |   |    |
| Area is routinely maintained to permit access and visual inspections from all sides.   |   |   |    |
| Work and/or Storage areas are clean and neat, debris and other materials removed to avoid wash into storm water collection system. |   |   |    |
| Dumpsters and waste receptacles are, where practicable, closed to prevent contact with precipitation.                              |   |   |    |
| Containers are maintained within capacity and not filled in excess.  |   |   |    |
| Containers are labeled and staged on impervious surfaces.  |   |   |    |
| Work areas are clean at the end of each shift.   |   |   |    |
| Equipment, such as forklifts and cranes have been inspected routinely for leaks.   |   |   |    |
| Equipment is routinely parked on paved surfaces with no evidence of oil leakage to soil areas from equipment.                      |   |   |    |
| All liquid storage in outdoor areas complies with the requirements for portable containers.  |   |   |    |

**Corrective Actions/Comments:**

Name of inspector: \_\_\_\_\_ Signature: \_\_\_\_\_